

St. Andrew Scroll

A publication of St. Andrew Lutheran Church, Arvada
6774 W. 66th Avenue, Arvada, Colorado 80003

Another Annual meeting in the books!

For the second year, St. Andrew held its annual congregation meeting virtually. Thanks to all who joined on Zoom to conduct this important piece of church business last Sunday.

Among the accomplishments -

- We noted a great year of ministry as reflected in the ministry reports.
- We adopted a surplus budget.
- We re-elected three church council members: Liz Shinn, Laura Heagle, and Bud Obert.
- And we thanked Robert Coppin for concluding his council term.

Parish Council Update

The Parish Council is comprised of four members from St. Andrew and four from Advent charged with putting form and shape to the emerging yoked partnership of our congregations.

Rev. Dana Peterson from the Office of the Bishop will convene the first meeting on February 3.

St. Andrew members on the Parish Council are Liz Shinn, Laura Heagle, Erin Knight and Abby Burchard.

Stay tuned for news from the Parish Council!

* **par-ish** /'periSH/ *The use of the word "Parish" here designates two congregations in close proximity, working together in ministry.*

St. Andrew Lutheran Church in Arvada

Office: 303-421-5197

www.standrewarvada.org

OFFICE HOURS:

TUESDAY 11 TO 4

WEDNESDAY 9 TO 2

THURSDAY 9 TO 2:30

Sunday Worship 9 a.m.

[in the sanctuary and via Zoom]

Our hybrid worship offers in-person seating in the sanctuary and online through Zoom. In line with current health guidelines we ask masks be worn indoors.

For Sunday's Zoom link check the weekly bulletin, email the office, or text 'Sunday Zoom' to 720-641-1961



February birthdays!

2nd Roger Meyer
10th Daniel Kimbrough
Kristi Nygaard
12th Greg Hovey
16th Elaine Hemphill
Dani Linkhart
23rd Lindsay Pardee



Senior Saints



Senior Saints has been on an Omicron-induced hiatus for the month of January.

If we are unable to meet in person in February we will switch to on-line.

Tina Kvittek from the Office of the Bishop will be our guest speaker on February 16.

Stay tuned for information on whether we will be in person in Obert Hall, on Zoom, or hybrid.

New Church Management Software Now in Use

Realm is the name of the new software system now in full operational use in the church office.

You were asked to complete information forms that were input last year. Contributions are recorded in this system and as of January 1 all accounting and payroll are being done with Realm.

Why is this such big, good news?

Because churches operate in a unique manner from other types of commercial businesses. Quickbooks has been the accounting and payroll software for years but it has required a lot of work-arounds for our particular accounting needs and getting support has been difficult.

Realm is designed specifically for the unique needs of non-profit congregations so it “speaks our language.” A huge bonus is that Realm provides amazing coaching and support in a timely manner. Realm will offer clarity and reduced stress to the business side of being church.



Reminder on donated items -

Please do not bring food or clothing donations to St. Andrew.



These items should be taken directly to the Community Table food bank, Goodwill, ARC or other charity.

There are pre-addressed envelopes to the Community Table on the counter (near where the donation bins used to be) for monetary donations.

St. Andrew Lutheran Church
Council Minutes – January 9, 2022

In attendance: Bud Obert, Mari Hackbarth, Liz Shinn, Laura Heagle, Robert Coppin, Gloria Lopatofsky, Pastor Bev Piro. Absent: Joe Cunningham, Lynn Kimbrough

1. Call to order - Bud called the meeting to order at 10:10 a.m.
2. Opening prayer - Pastor Bev led us in an opening prayer.
3. Approval of agenda - Motion to approve the agenda by Mari, second by Liz, motion carried.
4. Approval of council minutes from December 14, 2021 - Motion to approve the minutes by Laura with correction to change the Republic Trash collection total from \$800 to \$850; second by Mari; motion carried.
5. Pastor's Report – verbal report. The Christmas Eve Service was a lovely Christmas eve service. Recognize Erin, Emily and Liz for putting up tree and decorations. Would like to acknowledge florist for giving additional large poinsettias. Communion visits made in December, including updating on life of St. Andrew. New year brings discussion of budget.
6. Council President's Report - no report
7. Treasurer's report – Mari submitted financial reports in writing, which is attached.
8. Ministry updates (Council liaison)
 - a. Worship (Gloria, Joe, Laura, Liz) - Janet sent Pr. Bev the organist schedule for Jan - May.
 - b. Fellowship/Member care (Liz, Lynn) – No report from Liz. Pr. Bev reports that Senior Saints is on hiatus through January due to omicron.
 - c. Faith Formation (Laura) – Laura met with the bible study group at Arbor View. For this first meeting Laura covered the history of bible, with 3 attendees. Next week will be devotions, then the two topics will alternate weekly. Advent study on CS Lewis started today. It will be recorded, along with in person and zoom. Pr. Bev emphasized that we all need to begin to adopt the “two churches in one” attitude. Bev will add reminder to Thursday email.
 - d. Communication (Joe, Lynn) - Absent
 - e. Outreach – reporting as needed
 - f. Property maintenance (Robert) –
 - Received email from Sammie that chair in counting room was broken. Ordered from amazon, but too tall. Went to specialty company to get right chair.
 - Siding – Eric had repaired upper siding on north side of building, but now there is siding missing above the main door.
 - Women's bathroom: small stall lock doesn't work. Needs to be repaired; Robert's workaround didn't work, so still needs to be replaced.
 - Three lights out in sanctuary; Bud will take care of it.

- Change in trash service discussion - Bud: waste management not easy to deal with when you want to discontinue. WM promised contract to review requirements, but we haven't received it yet.

9. Liaison reports - (liaison)

- a. Healing Arts Center (Barb B) – no report
- b. Secrest Elementary (Mary Ann, Jenny) - no report
- c. Parish council (liaisons) -. Pastor Bev and Pastor Barb will initiate the first meeting. Our members: Laura, Liz, Erin Knight. Expect to meet before annual meeting.

10. Old business –

- a. 2022 budget preparation - the 2022 budget was discussed, but still needs some work. Gloria moved to wait to approve budget until details finalized, then vote/ accept by zoom on jan 12, 7 pm; Liz seconded; motion carried. Council will meet via zoom on Wednesday 1/12.
- b. Annual meeting preparation
 - i. Send post card to all that annual report available. Pick up or ask for mailing
 - ii. Verify constitution timing for members
 - iii. Request reports by the 15th of Jan.

11. New business -

a. **Proposed Snow/Severe Weather Policy**

Scheduled in person activities at St. Andrew Lutheran Church will follow public guidelines in the event of snow or severe weather. If Jefferson County schools are closed, then all in person activities at the church will be canceled. If CDOT issues a winter weather warning for travel that recommends “do not drive” then in person activities at the church will be canceled. If this occurs on a Sunday morning or another day when a worship service is scheduled to take place, worship will move to be entirely by Zoom, including worship leadership.

- This is intended to discourage people/staff from the hazards of dangerous weather conditions and to preserve the health and safety of our community.
- Need to investigate the proper decision tool

b. Pastor housing allowance for 2022

- i. Laura moved to allocate \$25,000 for housing allowance. Gloria seconded. Motion carried.

b. Council member terms

- i. Terms expiring this year: Bob, Liz, Laura, Bud. Laura will continue for another term. The remaining three are considering.

12. Important Dates

- a. Meeting Weds 1/12/22 to recommend budget for approval.
- b. Annual meeting Jan 30, 2022
- c. Next meeting date – February 13, 2022 following worship at approximately 10:15am.

13. Adjournment – Laura moved, Robert seconded.

Respectfully submitted, Mari Hackbarth

**St. Andrew Lutheran Church
Annual Congregation Meeting Minutes - January 30, 2022**

- I. Call to order and confirmation of a quorum - The meeting was called to order at 9:53 a.m. by council president Bud Obert. There were 5 members present in the St. Andrew sanctuary and 20 households via online access; a quorum was confirmed.
- II. Opening Litany Prayer - Pastor Bev Piro opened by leading us in a litany prayer.
- III. Approval of the agenda - Erin Knight moved to approve the agenda, second by Tom Hartke; motion carried.
- IV. Ministry and Liaison reports - The ministry and liaison reports contained in the written annual report were presented. There were no questions or discussion.
- V. Endowment Fund report - The report was presented as part of the annual report (page 13). Pastor Bev noted that the Endowment Fund has reached a milestone of more than \$50,000. And already in 2022 has donated a \$200 grant to Marshall Fire recovery.
- VI. Election of Endowment Fund committee member(s) - no committee members were up for re-election this year.
- VII. Treasurer's report - Mari Hackbarth presented the Treasurer's Report. Mari presented the written report. She noted a few highlights. Despite the challenges of 2021, we ended up in the black due in large part to the end of year 'over and above' giving. We still have some CARES Grant funding available for 2022 and we will begin funding a property maintenance fund beginning in February. There were difficulties with our accounting software, Quick Books, and corrections had to be made, and as those corrections showed that not only did we not end with a deficit, we ended the year with a carry over of about \$9,000. We have now transitioned to Realm, an accounting software program that is tailored to church business and will help with accuracy and help avoid the problems we had last year.

VIII. Presentation of 2022 budget - Mari also presented the proposed 2022 budget. The proposed budget is a positive outcome budget estimating \$136,000 in income and \$135,000 in expenses. There are a couple of new line items, one for bookkeeping support for \$1,000 and one for Vicar support for sharing with Advent Lutheran for \$1,600.

Lynn Kimbrough moved to approve the budget, second by Barb Obert. There were a few questions about pastor's compensation, the copier expenses, and the allowance for supply pastors. Mari noted that some estimates may be higher than actual costs but the higher figure was left in to be conservative in our budget approach.

The motion to approve the budget was approved unanimously by voice vote.

IX. Election of council members - There are four council members with expiring terms, Bud Obert, Liz Shinn, and Laura Heagle agree to be nominated for another term. Robert Coppin completed his term and is stepping down; it leaves an open seat on the church council. Lynn moved to nominate Bud, Liz, and Laura to another term; second by Tom Hartke. The motion carried unanimously.

X. Election of Synod voting member - The Synod Assembly was going to be a border immersion experience in El Paso, Texas, however there is a 'pause' on that due to the pandemic. If it is not in Texas, it will be in Loveland, Colorado. Lynn nominated Erin Knight to be our Synod voting member IF it is in Loveland, second by Mary Ann John; motion carried by unanimous voice vote.

XI. Referral of these meeting minutes to the church council - Joe Cunningham moved to refer these minutes to the council for approval at their next meeting, second by Barb Obert; motion carried.

XII. Announcements - Pastor Bev talked about the Rocky Mountain Synod and its approach under Bishop Gonia toward Vital Right Shaped Ministry, led by Rev. Dana Peterson, the Director for Evangelical Mission. St. Andrew applied and has been accepted to be part of this, an effort to work toward re-vitalization and to be the best congregation we can be with what we have. This will help shepherd St. Andrew and Advent through the yoking of our two congregations. Under this program, the Synod can issue a Pastoral call for up to three years, and the congregation can decide at the end of that if they want to continue with that pastor or do something else.

Pastor Bev also highlighted the Better Together Campaign, an effort by the Synod to raise \$1.57 million for four specific ministry areas.

And she underscored the "Yoked Ministry" with Advent and that St. Andrew needs to stay focused on our ministry by and for seniors. She called on every member to be enthusiastic and to participate in joining in as the yoking and changes happen.

XIII. Adjournment - Joe moved to adjourn at 10: a.m., second by Erin.